



BARN EDUCATION ASSOCIATION LTD

Atwood Avenue, Kew Gardens, Richmond, Surrey TW9 4HF
Telephone: 020 8876 6910 Email: manager@barnnursery.co.uk
Charity No. 281251

LUNCH CLUB TERMS AND CONDITIONS

1. The Barn Nursery is a member of the London Borough of Richmond Directory of Providers of Nursery Education.
2. Lunch Club is only available to children in Red Group.
3. Places at Lunch Club are limited and will be allocated on a first come, first served basis.
4. Fees per week for the academic year 2019/20 are as follows:

4 sessions	£72
3 sessions	£54
2 sessions	£36
1 session	£18

(Per session £18.00)
5. Fees are reviewed each term.
6. The session is open from 12.20pm to 2.20pm, Monday to Thursday, across 3 terms, 30 weeks per year (does not run first and last week of each term).
7. Lunches are provided by the parent and should be provided in a suitably refrigerated lunch box/bag. We follow a **'no nut'** policy at The Barn and require parents to adhere to this important policy.
8. Parents are expected to collect their children promptly, after the session, in order to ensure the smooth running of The Barn Nursery.
9. Absence from a session must be notified to The Barn Nursery by telephone 0208 876 6910 or email, manager@barnnursery.co.uk by 12.20pm.
10. The fees are invoiced and to be paid half-termly, in advance. Refunds will not be issued in cases of absence.
11. The fees for each half-term are to be paid on or before the 'Due by Date' which is clearly stated on the invoice.
12. Terminating your place in Lunch Club will require half a term's notice. If due notice is not given, refunds will be at managements discretion.
13. All The Barn's policies are available for all parents and carers to see on our website or can be requested.

Parent Signature Date