



## The Barn Nursery and Preschool

### Risk Assessment and Management Policy

#### Statement of Intent

The Barn Nursery believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment. We recognise whilst risks cannot be entirely avoided, through the careful identification, assessment and management of risks their likelihood and impact can be significantly reduced. A risk assessment is an important tool in protecting the children attending The Barn Nursery, by identifying hazards and putting in place risk reduction measures. The law requires that everything 'reasonably practicable' is done to protect people from harm.

#### Relevant Legislation

The Children Act 1989 and 2004  
The Childcare Act 2006  
SENDA 2001  
Health and Safety at Work Act 1974  
The Equality Act 2010

We refer to the Health and Safety Executive website to stay up to date with current guidelines.

#### Related Documents

Health and Safety Policy  
Safeguarding Child Protection Policy

#### Identify the Hazards

A full risk assessment is carried out by the manager yearly, to identify anything which children or adults may come into contact with and identify all hazards associated with their area of responsibility and delivery, that could reasonably be expected to cause harm. The risk assessment covers all areas used by the children and staff and the settings and activities and procedures indoors and outside. Hazards can be identified by:

- Observing a task or area
- Referring to available guidance and information about best practice
- Looking at accident, incident and ill-health records
- Checking manufacturer's instructions

### **Evaluate and Assess Risk**

For each hazard identified the level of risk must be evaluated - high, medium, low. This evaluation may include the level of harm presented by the hazard, the number of people involved and the likelihood of the harm occurring. An action plan should be drawn up and the necessary control measures put in place. Consideration should also be given to whether these are suitable and sufficient and whether any further control measures are required. This may include cost and other resource implications.

Risk assessments are carried out daily for the indoor and outside area. Risk assessments are undertaken in relation to specific activities or circumstances such as outing, moving equipment. Risk assessment forms may be completed by any member of staff, and passed to the appropriate person if action is required. Completed forms are stored in folder in the office.

Risk assessments should be review at least annually, or when there has been a significant change in policies, procedures, equipment or after an incident or accident.

### **Risk Management**

All staff are responsible for ensuring that assessed risks are properly managed. This means taking action to reduce or eliminate the risk and, if necessary avoiding the risk altogether.

Staff who are unsure of the action they should take in respect of risk management, should speak to the managers.

This policy was adopted by

The Barn Nursery

On

\_\_\_\_\_  
May 7<sup>th</sup> 2020

Date to be reviewed

\_\_\_\_\_  
May 2021

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director  
or owner)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_